

# GREAT RISSINGTON PARISH COUNCIL

## Minutes of Great Rissington Parish Council Meeting held Monday September 7th 2026

### The Great Rissington Club

**Present:** Cllrs Andrew Keep (Chair), Kate Bishop, Melanie Darwent, David Turnbull

**Attending:** Clerk Jane Carter, District Cllr Craig Thurling (CDC), 6 Members of the Public

**Apologies:** Cllr Caroline Taplin and County Cllr Daryl Corps

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| 260907/1  | <b>Apologies:</b> Received and accepted from Cllr Caroline Taplin and County Cllr Daryl Corps.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 260907/2  | <b>Declarations of Interest:</b> None declared.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 260907/3  | <b>Approval of Minutes of Meeting held July 6th 2026:</b> <b>APPROVED</b> as a true record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 260907/4  | <p><b>Report from Cotswold District Councillor:</b></p> <p><b>Local Plan:</b> District Cllr Thurling reported that the draft Local Plan was approved by the District Council on 12th August and is now out for public consultation until 5th October. A proposed development of 26 houses had been removed from the draft Local Plan, although a live planning application for the site remains ongoing.</p> <p><b>Housing distribution:</b> Cllr Thurling noted that new housing allocations are concentrated around Moreton-in-Marsh, Mickleton, Tetbury, Fairford and Cirencester, with concerns raised regarding supporting infrastructure.</p> <p><b>Polling stations:</b> Cllr Thurling reported he had objected to a proposal to consolidate polling at Upper Rissington, citing accessibility concerns for rural residents without transport.</p> <p><b>Community initiatives:</b> Cllr Thurling is working to establish a community food pantry and a youth club in Upper Rissington, both requiring volunteers, and noted grants available for boiler and heat pump upgrades. <b>AGREED</b> that details be included in the village magazine.</p> <p>NOTED.</p>                                                                              |
| 260907/5  | <b>Report from County Councillor:</b> Apologies received from County Cllr Daryl Corps; no written report circulated this month. NOTED.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 260907/6  | <p><b>Public Forum:</b></p> <p><b>Church signpost:</b> A resident raised concern that the signpost to the church at the top of the village is missing, causing difficulty for visitors. To be added to the list of items for the Friday meeting with Highways.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 260907/7i | <p><b>Highways and Village Maintenance:</b></p> <p><b>Update on meeting with Highways Officer:</b> A meeting with Gloucestershire Highways is scheduled for Friday 11th September at 1.30 p.m. An update will be given to Council following the meeting.</p> <p><b>Village green cutting (standing item):</b> Cutting has been delayed; the contractor is to be asked to trim remaining growth around the tree bases. <b>AGREED</b> to renew the grounds maintenance contract with Kingham Gardening for a further three years at the current price.</p> <p><b>Verge cutting towards Bourton:</b> Verge cutting between the village and Upper Rissington remains outstanding; to be raised at the Friday Highways meeting.</p> <p><b>Blocked drains near the church:</b> Several drains, including those near the church and towards Green's Close, remain blocked; to be raised at the Friday Highways meeting.</p> <p><b>Planned road closures:</b> None reported.</p> <p><b>Dog waste bin capacity — Sherborne Lane:</b> The bin was reported to overflow regularly. <b>AGREED</b> to obtain photographs and pursue provision of a larger bin and/or additional collection, along with signage encouraging owners to clear up after their dogs.</p> |
| 260907/8  | <b>Defibrillators Update (standing item):</b> No matters arising. NOTED.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| 260907/9  | <b>Village Green — Community Safety:</b> Cllr Bishop reported that a resident had raised concerns about a group gathering on the green. The matter had been reported to the PCSO. AGREED that councillors observing suspicious activity should note vehicle registration numbers where possible and continue to liaise with the local police neighbourhood team.                                                                                                                                                              |
| 260907/10 | <b>Confirmation of gov.uk Councillor Email Migration:</b> Confirmed as approved and complete. Individual account details and set-up instructions to be issued to councillors. NOTED.                                                                                                                                                                                                                                                                                                                                          |
| 260907/11 | <b>Governance — Policy Review for 2026/27:</b><br>i. Standing Orders: <b>RE-ADOPTED</b><br>ii. Code of Conduct: <b>RE-ADOPTED</b><br>iii. Complaints Policy: <b>RE-ADOPTED</b><br>iv. Risk Management Policy: <b>RE-ADOPTED</b><br>v. Data Protection Policy: <b>RE-ADOPTED</b> . AGREED that councillors complete the required virtual data protection training (45 minutes) by the end of March 2027, ahead of the annual audit.                                                                                            |
| 260907/12 | <b>Finance:</b><br>i. Bank statement (as circulated): <b>APPROVED</b><br>ii. Bank reconciliation (as circulated): <b>APPROVED</b><br>iii. Payments and receipts (as circulated): <b>APPROVED</b> — none additional to report this period.<br>iv. Budget position: <b>NOTED</b> — the Council remains ahead of the annual budget of £11,000, in part due to lower than expected grass-cutting costs.<br>v. Clerk's pay award: <b>NOTED</b> — the Clerk's annual pay award of 3.3% on all pay points, effective 1st April 2026. |
| 260907/13 | <b>Planning Matters:</b> An ongoing planning enforcement matter was NOTED; no timescale had yet been confirmed by the District Council. NOTED.                                                                                                                                                                                                                                                                                                                                                                                |
| 260907/14 | <b>For Information Only:</b><br><b>Winter grit provision:</b> AGREED Cllr Bishop to check grit bin stock levels and arrange any top-up ahead of winter.                                                                                                                                                                                                                                                                                                                                                                       |
| 260907/15 | <b>Next Meeting:</b> Monday November 2nd 2026 at 7.00 p.m.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

Approved By \_\_\_\_\_ Date \_\_\_\_\_