GREAT RISSINGTON PARISH COUNCIL

TO MEMBERS OF GREAT RISSINGTON PARISH COUNCIL

Councillors are hereby summoned to the **Annual Meeting** of the Great Rissington Parish Council at the Great Rissington Club on **Tuesday May 6th 2025 at 6.30 p.m**. to transact the business below. Members of the public are welcome to attend and address the council at item 8 on the agenda. The annual meeting will be followed by **the Parish meeting** at approximately 7.15 p.m.

J. A Carter

Clerk to Great Rissington Parish Council **Published: 29 April 2025**

1.	**To elect a Chair and complete the acceptance of office**
2.	**To elect a Vice Chair and to complete an acceptance of Office**
3.	**To receive and consider apologies for absence**
4.	**To receive Declarations of Interest on agenda items (Localism Act 2011)**
5.	**To approve the minutes of the Parish Council meeting held March 3rd, 2025 at the Great Rissington Club**
6.	**To receive an update report from Cotswold District Councillor Andrew Maclean**
7.	**To receive an update report from County Councillor**
8.	**To receive comments and concerns from the public.** Note: *Individuals will be allowed 2 minutes SO 3 (e) and SO 3 (f) the period of time designated for public participation at a meeting in accordance with SO 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.*
9.	**Matters arising:-** 1. Highways works and village maintenance (standing item) 2. Replacement of bus shelter 3. Defibrillators Update (standing Item)
10.	**Finance and AGAR** **1.** To receive and approve the bank statement (as circulated) **2.** To receive and approve the bank reconciliation balance (as circulated) **3.** To approve payments and note receipts (as circulated) **4.** To confirm that the Parish Council wishes to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption. **5.** To consider and approve the Annual Governance Statement (Section 1 of the Annual Return) for 2024-25 **6.** To consider and approve Section 2 of the Annual Return for 2024-25 and to approve the end of year accounts for 2024-25 **7.** To note the Internal Auditor report and agree any actions **8.** To review the council's asset register and approve the council's annual insurance renewal
11.	**Planning Applications:-** **To consider any planning applications received following publication of the agenda**
12.	**For Information Only:** matters to be brought to the attention of the council**.** *Note: no decisions can be made on matters raised*
13.	**To confirm the next meeting will be held on Monday July 7th, 2025 at 7p.m.**

Clerk: Jane Carter, Park View, Honington, Shipston on Stour CV36 5AA
Telephone: 07918 636841. Email: clerk@greatrissingtonpc.org.uk