

GREAT RISSINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held March 3rd, 2025

At Great Rissington Club

Present: Cllrs Andrew Keep (Chair), John Ovenden, David Turnbull, Caroline Taplin, Melanie Darwent (part), Kate Bishop (part)

Clerk Jane Carter; 9 members of the public, Cllrs Andrew Maclean, Mark Mackenzie-Charrington

Minutes	Agenda Items	Actions
240902/1	To receive and consider apologies for absence: none	
	Co-option of councillors: applications had been received from Kate Bishop and Melanie Darwent. Both were co-opted unanimously and the acceptance of office signed. The resignation of Cllr Ovenden was noted, and he was thanked for his work on the council. He would write formally to the clerk. There were now three vacancies.	
240902/2	To Receive Declarations of Interest on agenda items (Localism Act 2011): None	
240902/3	To approve the Minutes: The minutes of the Parish Council meeting held November 4th 2025 were approved and signed as a true record	
240902/4	To receive report from Cotswold District Councillor Andrew Maclean: Discussions on CDC becoming part of a unitary authority were continuing. There were several proposals being considered. Phil Miles from Upper Rissington had received a Cotswold Unsung Heroes Award for his work as a First Responder	
240902/5	To receive report from County Councillor Mark Mackenzie-Charrington: Cllr Mackenzie-Charrington updated the meeting on the discussions around unitary authorities. The county council elections would now be going ahead on May 1 st . He announced he would be stepping down as County Councillor after four years. The Chair thanked him for his work on behalf of the parish	
240902/6	To receive comments and concerns from the public: There was a deep gully on Greens Close verge where workmen had parked. This would be reported. The drain next to The Old Rectory was blocked again. A resident asked if permission had been given to close the bridleway through the Old Rectory. No application had been received by the council and the bridleway remained opened for use. There was a second permissive path nearby. A resident from Church View reported that he had requested the streetlight outside his property be removed and this had been agreed by Gloucestershire Highways. There was no objection from the Parish council. There were concerns about parking on the junction of Rectory Lane. A resident asked if a speed survey could be undertaken near the school as traffic was speeding through the village. A resident asked if a speed camera could be installed at that point	Clerk Clerk
240902/7	Highways works and village maintenance (standing item): Tree debris Cllr Ovenden said that over the winter several trees had come down and there were some big branches on the footpaths. It	

	was unlikely highways would carry out clearance work. Responsibility was with the landowners. A village tidy up party was discussed. Volunteers would be needed Works to Secondary Club Car Park: it was noted that works to the hedge had been carried out by the Club. The area was now more visible both for traffic pulling in and out and using the car park Replacement of bus shelter: The base had been completed. Costs had increased by £1500 from the budgeted amount due to the depth of the base requiring 'rebar' enforcement. An increase in the grant had been applied for. The shelter had been ordered, and delivery was the end of April. The clerk would source fitters Defibrillators update: Both in working order. Parish Meeting: it was agreed to hold the Parish Meeting on Tuesday May 6th following the annual Parish Council. The council meeting would start at 6.30 p.m. and the parish meeting around 7.15 p.m. Kate Bishop agreed to coordinate the invites to local groups. Wine and nibbles would be provided. The clerk would circulate the contacts list for any updates.	Clerk Clerk Clerk/Cllr Bishop
240902/8	Finance 1. To receive and approve the bank reconciliation balance (as circulated)- APPROVED. The current balance stood at £6086.60. Reserves stood at £6139.04 2. To approve payments and note receipts (as circulated)- APPROVED 3. To note year to date budget report- NOTED 4. To approve delegated payment of annual contractual amounts 2025-26 (Financial Regulations 5.6)- ALL APPROVED I. Clerk Salary and PAYE II. Mowing Maintenance contract III. Information Commissioners Certificate IV. Council Insurance V. GAPTC subscription	
	Governance and Policies: The following were reviewed and readopted: I. GRPC Standing Orders II. GRPC Code Of Conduct III. GRPC Risk Management Policy IV. Complaints Policy V. Privacy Policy VI. Data Protection Policy VII. Assets Register (updated February 2025)	
240902/9	Planning Applications:- To Consider:- 25/00436/LBC Internal alterations to utility room to include repositioning of toilet and addition of second cupboard Greens Cottage Great Rissington Cheltenham Gloucestershire GL54 2LP- NO COMMENT	

	25/00244/FUL Demolition of existing barn and erection of replacement mixed use building (agricultural and ancillary residential use associated with The Old Rectory), including provision of solar panels and heat pump The Old Rectory Rectory Lane Great Rissington Cheltenham Gloucestershire GL54 2LL- NO OBJECTION. The clerk would request if the open aspect of the barn could be retained as it was situated on a public bridleway.	
240902/11	For Information Only: No matters were raised.	
240902/12	Meeting closed at 8.10 p.m. The date of the next meeting was confirmed as Tuesday May 6th. This would be the annual Parish Council at 6.30 p.m. followed by the Parish Meeting open to all resident with refreshments at 7.15 p.m.	

Approved By _____

Date _____

