

# GREAT RISSINGTON PARISH COUNCIL

## GREAT RISSINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held July 5<sup>th</sup> 2022 7. p.m.

At Great Rissington Club

Present: Cllrs Andrew Keep (Chairman), Colin Langston, Lynne Marsh John Ovenden

Clerk Jane Carter; 1 Member of the Public

| Minutes  | Agenda Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Actions                                                                                                          |
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| 220705/1 | <b>To receive and consider apologies for absence:</b> Cllr Saunders (work), Cllr Mark Mackenzie-Charrington                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                  |
| 220705/2 | <b>To Receive Declarations of Interest on agenda items (Localism Act 2011):</b> none                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                  |
| 220705/3 | <b>To approve the minutes of the Parish Council meeting held May 3rd, 2022 at the Great Rissington Club:</b> The minutes were approved and signed as a true record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                  |
| 220705/4 | <b>To receive update report from Cotswold District Councillor Andrew Maclean:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                  |
| 220705/5 | <b>To receive update report from County Councillor Mark MacKenzie-Charrington:</b> a report had been circulated.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                  |
| 220705/6 | <b>To receive comments and concerns from the public:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                  |
| 220705/7 | <b>Highways works (standing item):</b> The regularity of the cutting of the grass verges and the footpath bed near the Club was discussed. It was felt some areas were untidy and there was also a safety issue in cars pulling out of junctions with high verges. There were also environmental considerations with many councils reducing the amount verges were being cut. Many of the verges are cut by the parish council but are the responsibility of Highways. The costs of additional cutting would need to be considered. Cllr Keep said the residents who cut many areas should be thanked for their efforts. It was agreed that Cllrs Langston and Ovenden would walk the village to highlight hat areas may require additional maintenance. The clerk would then get a quote from Bibury. It was agreed that nothing would be decided until the views of the village were known as additional maintenance would mean a precept increase.<br>Bibury had agreed to strim the footpath bed once the flowers had died off. The Clerk to obtain a quote on the replacement of the boards.<br>The state of the girt bins was also discussed. It was agreed that Cllrs Ovenden/Langston would review | <b>Cllrs Ovenden/<br/>Langston/Clerk</b><br><br><b>Cllrs<br/>Ovenden/Langston/<br/>Clerk</b><br><br><b>Clerk</b> |

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|                  | which grit bins needed replacing. The Clerk would get quotes. Cllr Ovenden agreed to be Snow Warden.                                                                                                                                                                                                                                                                                                                                               | <b>Cllrs<br/>Langston/Ovenden</b>     |
| <b>220705/8</b>  | <b>Bus shelter:</b> The clerk confirmed that the land and bus shelter were owned by the Parish Council. It was agreed its repair and maintenance would need to be addressed and that a structural survey be carried out. Cllr Langston to obtain quotes. These could be approved by delegated powers in order to get the survey done and a report for the next meeting.                                                                            | <b>Cllr Langston</b>                  |
| <b>220705/9</b>  | <b>Defibrillator update:</b> training had been requested. Cllr Marsh to investigate. The clerk suggested a regular notice go in the GR News with details of what to do in the event of the defib being used and who to contact. This should also be posted near the two defibs                                                                                                                                                                     | <b>Cllr Marsh/Clerk</b>               |
| <b>220705/10</b> | <b>Annual insurance renewal:</b> Renewal of the annual insurance with Community First was approved.                                                                                                                                                                                                                                                                                                                                                |                                       |
| <b>220705/11</b> | <b>Appointment of Clerk:</b> it was unanimously agreed to offer the post of Clerk to Jane Carter. This would be a paid position for four hours per week at the agreed NALC pay scale. The Clerk to circulate the standard SLCC contract for signing. The start date would be August 1 <sup>st</sup> .                                                                                                                                              | <b>Cllr Keep/Cllr<br/>Marsh/Clerk</b> |
| <b>220705/12</b> | <b>Finance:-</b><br><ol style="list-style-type: none"> <li>The bank statement (as circulated) was approved. The current account stood at £12985</li> <li>The bank reconciliation and payments were approved.</li> <li>The payments and receipts as circulated and attached were approved.</li> <li>The dates of the publication of the Annual Audit Notice of Public Rights as June 17<sup>th</sup> to August 2<sup>nd</sup> were noted</li> </ol> |                                       |
| <b>220705/13</b> | <b>Planning Applications:</b><br><br>22/01766/FUL   Extension to residential annexe   Little Court Rectory Lane Great Rissington Cheltenham Gloucestershire GL54 2LL: No COMMENTS<br><br>22/01986/FUL   Erection of single-storey side/rear extension to form hall and display area   Lower Farmhouse Barn Great Rissington Cheltenham Gloucestershire GL54 2LH: NO COMMENTS                                                                       |                                       |

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| 220705/14 | <p><b>For Information Only:</b> matters to be brought to the attention of the council. <i>Note: no decisions can be made on matters raised</i></p> <p>A donation to Great Rissington News was discussed. Cllr Keep agreed to speak to the editor and ask for a breakdown of costs so a donation could be considered at the next meeting.</p> <p>Cllr Ovenden reported he had cleaned the village signs and the Lower Bus Shelter. Cllr Keep gave a vote of thanks.</p> |  |
| 220705/15 | <p><b>Date of Next Meeting: Tuesday September 6<sup>th</sup>, 2022 at 7 p.m.</b></p>                                                                                                                                                                                                                                                                                                                                                                                   |  |

Approved By \_\_\_\_\_

Date \_\_\_\_\_

## Receipts and Payments Approved

| Amount<br>£ | Payee               | Purpose                        | VAT to be<br>re-claimed |
|-------------|---------------------|--------------------------------|-------------------------|
| 200         | Gt. Rissington Club | Donation                       | N                       |
| 12.05       | Cllr L Marsh        | Parish meeting expenses        | N                       |
| 35.35       | Acting Clerk        | Parish meeting leaflets        | N                       |
| 159.37      | Acting Clerk        | Travel/stationery exs Jan-June | N                       |
| 231.88      | Community First     | Annual Insurance Renewal       | N                       |
| 404.40      | Bibury              | Mowing April                   | 67.40                   |
| 404.40      | Bibury              | Mowing May                     | 67.40                   |
| 524.30      | Bibury              | Mowing and Verges June         | 87.40                   |