

GREAT RISSINGTON PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

To all Councillors, this is an agenda for you to consider for the meeting listed below.

I hereby give notice that the next Parish Council meeting will be held on Tuesday 3rd November 2020, at 19:00hrs. It will be a virtual meeting held via Zoom. Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All Residents, County and District Councillors of the Parish are welcome to join the meeting through the zoom details listed below:

<https://zoom.us/>

Meeting ID: 841 2526 2524

Passcode: 294389

Debbie Braiden

Clerk to Great Rissington Parish Council

19/10/2020

Agenda

1.	To receive Apologies & Interests
2.	Resignation of Clerk and Recruitment
3.	Report by District Councillor Andrew Maclean
4.	Report by County Councillor Nigel Moor
5.	Public Questions – During this period we would ask the parishioners to ask any questions by raising your hand and the Chairman will invite you to talk individually. Note: <i>Individuals will be allowed 2 minutes SO 3 (e) and SO 3 (f) the period of time designated for public participation at a meeting in accordance with SO 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.</i>
6.	Minutes from the last meeting – Councillors to approve propose and second that they are happy with the minutes recorded for 1 st September 2020 meeting and are a true record of the meeting.
7.	Matters arising 1. To receive & approve clerk's time sheet and action sheet for September & October 2. To receive update of Highways works – Drains, springs and verge cutting & speeding control – Cllr Carter & Cllr Saunders 3. To review Covid-19 update - Cllr Saunders 4. To receive update re entries for asset register 5. To review correspondence in respect to the Wellingtonia tree on the green and agree actions if any 6. To receive update regarding the waste bin at the quarry car park 7. To consider correspondence received from parishioners regarding farm vehicle traffic through the village 8. To agree meeting schedule for 2021
8.	Maintenance To discuss and approve all works prior to being carried out by village caretaker • Review John's list for November

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9.

Finance

1. To receive and approve the 'Treasurer's bank account' balance as at 31/10/20 as £7,369.54
2. To receive and approve the 'Accounts' spreadsheet balance as at 31/10/20 at £7,369.54
3. To receive new NALC pay scales w.e.f 01/04/20. To accept clerk's resignation and to authorise payment of the clerk's over time of 23:50 hrs plus 7:25 hrs of holiday pay due, total 31:15hrs.
4. To approve the extra costs for delivery for notice board as resolved in minutes 16/9/20 already approved expenditure of £1453.77 plus £200 for new name plate.
5. Confirmation for income received of 2nd precept payment £1875.00
6. To review current budget to date and consider budget requirement for next year
7. To Propose & Second the authorisation and signing of payments for the following bills presented: Clerk to process the payments.

Authorise items already paid	Service Provided	Invoice/receipt number	Invoice Total	Cheque number
Debbie Braiden	Salary for September & working from home	September	Personal	22193
John Ovenden	Salary for September	September	Personal	22194
Violet Test Consulting Ltd	Audit Accessibility for website	SI-27	£360.00	22196
PATA	Payroll for July to Sept 20	20/0182/PPS	£30.95	22195
Bibury	Cuts 1 st , 14 th , 28 th Sept 3@£100 3@£22.50 Rectory & Green cottage greens 3@£12 Clements farm 1@£8 exit of Rectory lane Bi annual verge along Rectory lane by Heaven field @£100	S326	£613.80	22197
Authorise Payments to be made	Service provided	Invoice/receipt number	Invoice Total	Cheque number
Debbie Braiden	Clerk Salary for October including Home Work Allowance Plus 31:15 hrs overtime	Oct 2020	Personal	221

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		and holiday pay			
	Bibury	Cuts for October 2020 2@£100 2@22.50 Rectory & Green cottage greens 2@£12 Clements farm 1@£8 exit of Rectory lane	Invoice S Our Ref ??/20 (Not yet received for amounts)	£to follow	221
	Village Warden John Ovenden	Salary for October	October 2020	Personal	221
	Town & Parish council website	Annual website hosting and maintenance 01/11/20 to 01/11/21 £140 Annual email hosting for same period @ £24 paper account £168	1800723	£308.00	221
	HMRC	J Ovenden	October 2020	£10	221
10.	To consider Planning applications received: 20/03225/TCONR - Works to trees in conservation areas for T1 - Fir and T2 - Apple - excessive shading – Fell at Bramble Cottage Great Rissington Cheltenham Gloucestershire GL54 2LH 20/02378/LBC - Listed Building Consent for Structural repairs to roof and front elevation, insertion of roof lights to the rear of the property at Endicott. 20/03047/LBC - Listed Building Consent for Addition of new bay window to rear elevation. at Little Croft 20/03412/LBC - Listed Building Consent for Replacement of windows at Endicott Great Rissington 20/03458 TCONR - Works to trees in conservation areas for Reduction of silver birch by 30% due to getting too large for the garden and surrounding trees at The Dairy Rectory Lane Great Rissington CHELTENHAM Gloucestershire 20/03676/TCONR -Works to trees in conservation areas for Ash tree as identified on sketch provided - reduce by 50% and pollard because of broken and dead limbs overhanging garden and neighbouring property at Ley Cottage Great Rissington Cheltenham Gloucestershire GL54				

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	20/03674/TCONR - Works to trees in conservation areas for Ash tree, as identified on accompanying drawing - reduce by 50% and pollard because of broken and dead limbs overhanging garden and close to main residence at The Malt House Great Rissington Cheltenham Gloucestershire To consider any other planning applications received since publication of the agenda
11.	Any other business
12.	Closure of business and meeting
13.	To confirm the next parish meeting will be held on 5th January 2021 venue to be confirmed